



A to Z Nanny Contract

Sample Sections

Quality Childcare

Although it is very difficult to define all the specific tasks involved in quality childcare, listed below are activities / behaviors that quality nannies generally provide / exhibit. This is by no means an exhaustive list. However, it does include many of the factors that parents generally find important.

Daily Environment Please check all that apply to your definition of quality childcare. If you'd like to specifically define an entry such as "well rounded, fun day" or "adequate time outside", use the space to the right of the entry. Leave blank or cross out section if none apply.

- provide a well rounded, fun day for child _____
 - provide age appropriate creative activities _____
 - provide age appropriate educational activities _____
 - provide adequate social interactions with other children _____
 - spend adequate time outside with child _____
 - read to child on a regular basis _____
 - encourage appropriate amount of independent play _____
 - provide adequate supervision during independent play _____
 - give child ample, focused one on one attention _____
 - provide a warm, loving, affectionate environment _____
 - enthusiastically engage / participate with child in activities _____
- additional expectations _____

Children's Meals Please check all that apply. Leave blank or cross out section if none apply.

- breakfast preparation lunch preparation dinner preparation
 - breakfast clean-up lunch clean-up dinner clean-up
 - preparation of lunches for school / camp
 - preparation of homemade baby food for nanny's working hours
 - preparation of homemade baby food for parent's time (e.g. nights, weekends)
 - preparation of formula bottles for parent's time (e.g. nights, weekends)
 - maintain daily food log
- children's food allergies / sensitivities _____
- parental nutritional preferences / food guidelines for children _____

Weekday Evenings (Monday, Tuesday, Wednesday, Thursday)

- ◆ The family requires the nanny to be available to work _____ weekday evenings per
 - week month year.
- ◆ Due to other obligations, the nanny is unable to work... (e.g. Tuesday evenings) **Please list restrictions on weekday evenings.** _____
- ◆ The family will give the nanny at least _____ days notice of the evening needed.
- ◆ The evening won't begin earlier than _____ PM and won't end later than _____ AM PM.

Paid Vacation Please complete the statements that apply to your benefit and cross out the statements that don't.

- ◆ The nanny will receive _____ weeks of paid vacation per year. The first week can be taken after _____ weeks of employment. Each additional week of vacation can be taken after _____ additional weeks of employment.
- ◆ The nanny must take _____ week(s) of her vacation at the family's discretion. This will normally be during _____.
- ◆ The nanny cannot take more than _____ week(s) of vacation at one time.
- ◆ The nanny may may not take her vacation as individual days (e.g. 2 days in March, 1 day in May).
- ◆ The nanny agrees to give the family at least _____ weeks notice of upcoming vacation time.
- ◆ The nanny will receive extra paid vacation during times when the children are away from home (e.g. family vacation, camp). The nanny is is not required to house / pet sit during those times.
- ◆ If all vacation time is not used by the end of the year,... Please circle A, B, or C.
 - A. The time will be carried forward to the next year.
 - B. The nanny will receive the cash equivalent of the unused time at the end of this agreement period.
 - C. The vacation time will be lost.

Insurance Deductible on Employer's Car If you provide the nanny with use of a car during work and/or personal hours, circle and complete A, B, or C. Otherwise, leave blank or cross out section.

- A. The family will pay the deductible resulting from **any accident** occurring during working or personal hours.
- B. The family will pay the deductible resulting from any accident occurring **during working hours**. The nanny will pay the deductible, up to \$_____, resulting from any accident occurring during personal hours. If the deductible exceeds \$ _____, the family is responsible for any balance.
- C. The **nanny** will pay the deductible, up to \$ _____, resulting from **any accident**. If the deductible exceeds \$ _____, the family is responsible for any balance.